

**Penn State University  
Affirmative Action Recruitment Report  
Tenure-Track Faculty Search Information Form C  
Department Level**

\*To be completed by the department and returned to Affirmative Action Office, at 328 Boucke Building, UP, or via email to searches@psu.edu.

Title of Position	College
Department/Division	Dept/Division Head/DAA
Search Committee Chair	

**This information can be found on the Affirmative Action Office website: [http://www.affirmativeaction.psu.edu/pdf/app\\_pools.pdf](http://www.affirmativeaction.psu.edu/pdf/app_pools.pdf)**

COMPOSITION OF THE APPLICANT POOL (based on AA Data Cards returned)												
Total number of Cards returned			Total of Minority and Other Applicants									
Total Male & Female	Total Male	Total Female	Male				Female				Vietnam Era Veteran	Disabled
			Black	Asian Amer.	Amer.Ind/Al. Nat.	Hisp.	Black	Asian Amer.	Amer.Ind/Al. Nat.	Hisp.		

1. How many applications (vitae) were received? \_\_\_\_\_

2. Provide the following information about the candidate(s) selected for the position:

Name of Applicant(s) Selected	Gender	PSU ID#	Appointment Date	Race/Ethnic Category

3. Provide the following information for each candidate interviewed but not selected.

Name of Applicant(s) Interviewed	Gender	Race/Ethnic Category	Rejection Criteria Code

<u>Code</u>	<u>Criteria Code List</u>
01 Insufficient teaching experience	07 No clear commitment to University values/goals including enhancing climate for diversity
02 Weak research and publication record or potential	08 Withdrew following interview
03 Insufficient administrative experience	09 Other - please specify in comments field
04 Did not meet the programmatic needs of the position	10 Position offered and declined. *Please indicate reason in the "Comments" box below.
05 Not a broad enough background in required area	
06 Less relevant qualifications than candidate hired	

Comments:

4. Review

Department Head \_\_\_\_\_ Date \_\_\_\_\_ Dean \_\_\_\_\_ Date \_\_\_\_\_

Prepared by \_\_\_\_\_ Date \_\_\_\_\_ AAO \_\_\_\_\_ Date \_\_\_\_\_