Call for Proposals: Workshops

To submit a proposal to hold a workshop, please submit a 750-word proposal that includes the objectives of the workshop, the target audience, instructional goals, and planned workshop activities. Please also include names and institutional affiliations of instructional staff, and any audiovisual equipment requirements.

Instructions for submission

1. Once your 750 word proposal has been prepared, follow the Proposal Submission link.

2. If you are a new submitter, you will need to create a new account. If you have submitted to CIES previously, your User Name and Password will be e-mailed to you. Alternatively, you may retrieve your user name or password using the “FORGOT YOUR USER NAME OR PASSWORD?” link.

3. Follow the instructions on the site to submit your proposal.

4. Check to make sure you receive a confirmation e-mail.