

Articulation and Dual Admission Agreement

Reading Area Community College

Penn State Harrisburg, The Capital College

Reading Area Community College (RACC) and Penn State Harrisburg, The Capital College (PSH) agree to articulate their curricula so that students can transfer from RACC into a major at PSH having met the curricula admission requirements for the major. This transfer of credits, or degree, allows students to continue their studies toward a baccalaureate degree at PSH by building on the coursework that they have successfully completed at RACC. As an upper-division college of The Pennsylvania State University, PSH will admit RACC students with advanced standing who have successfully completed an associate degree. To facilitate this transfer RACC and PSH agree to a Dual Admission Program which provides students with articulated curricula that lead to a bachelor's degree at PSH.

Reading Area Community College and Penn State Harrisburg, The Capital College, officially confirm the following points of agreement;

1. The determination of major program requirements for a baccalaureate degree is the responsibility of PSH. Appropriate courses at RACC will be accepted in meeting the baccalaureate degree requirements at PSH.
2. Students accepted for admission are required to have at least a 2.0 cumulative grade point average (4.0 scale) for all college level grades received. If the student has attended more than one regionally accredited institution, the overall grade point average will be computed on college level grades received from all institutions. Some programs at PSH may require a higher cumulative grade point average for admission. Any course with a grade of "D" will be submitted for review by the academic program at PSH to which the student is applying.
3. RACC students will be eligible to transfer upon completion of the associate degree or 60 transfer credits. Although RACC students will be encouraged to complete the associate degree requirements, those students who request transfer to PSH prior to completion of the associate degree will normally be accepted at PSH if bachelor degree admission requirements have been met. Students may change majors at any time, however, they will be required to meet the entrance requirements for the new major at the time of change.
4. PSH will not require RACC transfer students to complete more than normal degree requirements in order to be eligible to receive the baccalaureate degree unless such students change their majors into an area for which their RACC preparation may not have been appropriate.
5. Credit earned at or transferred from RACC will be limited to those useful to the student's program of study at PSH.

6. The general guidelines for the RACC/PSH Baccalaureate Dual Admission Program include:
 - A. Students may apply for admission under the Baccalaureate Dual Admission Policy as early as their senior year of high school but no later than the completion of 30 transferable credits. Dual Admission students while enrolled at RACC have access to PSH academic, financial aid and career advising, together with the use of library resources.
 - B. Students apply for Dual Admission by completing the RACC/PSH Application for Dual Admission form available from RACC or from Enrollment Services at PSH. RACC will then provide PSH with the information necessary to build a record for the student.
 - C. Students who cannot maintain continuous enrollment in the Dual Admission Program should work closely with the Counseling Office at RACC to update themselves on program changes.
 - D. Both RACC and PSH will ensure that the student is provided with transfer counseling toward meeting the associate and baccalaureate degree requirements of the two institutions.
 - E. At the conclusion of each semester, during the student's associate degree studies, RACC will automatically send to PSH a copy of the student's transcript per authorization from the Dual Admission Application.
 - F. Students will be governed by the PSH degree requirements in effect at the time of dual admission as long as the student maintains continuous enrollment. PSH will notify the student at the time of dual admission of all entrance to major requirements. Students who do not maintain continuous enrollment should contact the Counseling Office for information on program changes.
7. PSH will annually provide RACC with admission information (e.g. number of students applied, accepted and enrolled). In addition PSH will monitor the academic progress of RACC transfer students attending PSH and annually provide RACC with data including individual grade point averages and majors.
8. Admitted RACC students will be provided full consideration for housing, financial aid, and registration.
9. RACC and PSH jointly agree to develop and implement advertising and promotional efforts to communicate the benefits of this articulation and dual admission agreement.
10. A committee of three individuals from each institution will be charged with periodically meeting to coordinate all aspects of the articulation and dual admission agreement, including the resolution of any problems not resolved through normal procedures.
11. This agreement will automatically renew each year unless the persons at RACC or PSH determine that a meeting is necessary to renew and or amend the agreement. Either party may terminate the agreement upon six months notification to the other party. Students in progress will be permitted to complete their program.

RACC and PSH authorize this agreement to become effective on _____.

For Reading Area Community College

Gust Zogas
Dr. Gust Zogas, President

Richard Kratz
Dr. Richard Kratz, Vice President
Academic Affairs

3-12-97
Date

For Penn State Harrisburg
The Capital College

John G. Bruhn
Dr. John Bruhn, Provost and Dean

Date