Team Orientation Guide

WELCOME!

• Thank you for becoming part of the team to contribute to Penn State’s first University-wide IT strategic plan, we are excited to have you!

MATERIALS

• These materials will provide you with:

  • Explanation of your role
  • Logistical information
  • Background on the planning process
  • A sense of where the plan is now
Role

YOUR CONTRIBUTIONS TO THIS EFFORT

• Openly share your thoughts and perspectives through:
  • special topic and themed discussions
  • structured “domain team” meetings
  • a planning retreat for all “domain team” participants
• Help to develop strategies to close key gaps and position the University for long-range strategic directions
• Offer feedback on drafts of the Plan
• Be an advocate of the final Plan
Logistical Information

COMMUNICATION AND INFORMATION SHARING

- You will be added to an email listserv specific to your domain team, which is how we will communicate with you about the planning process.

- If you have any questions, just email the Logistics Team and we will get right back to you.

  - Email: L-IT-STRAT-LOGISTICS@lists.psu.edu

- Documents, schedules, resources, and background information on the IT Strategic Plan will be hosted on WikiSpaces.

  - Visit: https://wikispaces.psu.edu/display/ITSTRAT/IT+Strategic+Planning
Logistical Information

DOMAIN TEAM MEETING SCHEDULE

• Meeting dates, times, and locations vary from team to team, and will be posted and kept up-to-date on the IT Strategic Planning Wiki as follows:

  • Enterprise Systems: https://wikispaces.psu.edu/x/dRJ7BQ
  • Instructional Technology: https://wikispaces.psu.edu/x/cBJ7BQ
  • IT Services: https://wikispaces.psu.edu/x/chJ7BQ
  • Research Technology: https://wikispaces.psu.edu/x/bhJ7BQ
  • University Services: https://wikispaces.psu.edu/x/mgLJBQ
  • IT Funding and Operational Effectiveness: https://wikispaces.psu.edu/x/eRJ7BQ
Background

TIMELINE OF EVENTS LEADING TO THE PLAN

- October 2010: Formation of the ITLC
- June 2011: Penn State IT Assessment concludes
- February 2012: Core Council releases its letter, which recommends the creation of a new IT plan
- June 2012 - February 2013: IT Strategic Planning
- Fall 2015: Institutional strategic planning for 2020 begins
Background

PROCESS AND PLAN OBJECTIVES

- Build on the IT Assessment and implement the Core Council’s charge to create a university-wide IT strategic plan to support the Penn State strategic plan.

- Identify and prioritize three-year strategies to address significant gaps in the availability or use of technology to support teaching, research, outreach and the delivery of support services.

- Establish a roadmap to address known areas of need to modernize ISIS and IBIS and to continue the implementation of the outcomes from the IT Assessment.

- Lay the groundwork for longer-range strategies to leverage anticipated technology developments and meet emerging needs.
Background

PLANNING STRUCTURE

• An executive steering committee will sponsor the project and serve as its steering committee.

• The scope of planning will encompass five primary domains:
  
  • Enterprise Systems
  
  • Instructional Technology
  
  • IT Services
  
  • Research Technology
  
  • University Services (e.g., specialized technologies like building access control)

• One cross-domain group will be established to review key strategic enablers:
  
  • IT Funding and Operational Effectiveness
Background

PLANNING STRUCTURE (continued)

• Additional ad-hoc meetings will be held as needed to address issues that impact multiple domains (e.g., accessibility, global university).

• Each planning domain and strategic enabler will be assigned to a planning sub-committee, which may break-into sub-groups to look at issues.

RELATED EFFORTS

• The IT Strategic Planning process will leverage prior and on-going planning efforts and work from groups such as:

  • Commonwealth Campuses IT Review Committee
  • Faculty Advisory Committee on Academic Computing
  • Information Technology Leadership Council
  • Integrated Administrative Systems Steering Committee
  • Student Technology Advisory Committee
  • University Committee on Instructional Facilities
# Where the Plan is Now

## TIMELINE TO CREATE THE PLAN

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<th>Plan to Plan</th>
<th>June 2012</th>
<th>July/August</th>
<th>Aug/Sept</th>
<th>Sept/Oct</th>
<th>Nov/Dec</th>
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*A draft plan will be available in early December for comment and refinement. The recommended plan will be presented to the President, Provost and Senior Vice President in January.*
FOR MORE INFORMATION ON THE PENN STATE IT STRATEGIC PLAN:

- Email: L-IT-STRAT-LOGISTICS@lists.psu.edu
- Visit: https://wikispaces.psu.edu/display/ITSTRAT/IT+Strategic+Planning