English 4  
Summer 2007

Instructor: Diana R. Gruendl 
Office: 224 Burrowes Building  
Office Hours: Tuesday 11:15am-1pm  
Wednesday 11:00am-1pm  
By Appointment

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Text: *Making Sense* by Cheryl Glenn = MS  
Penn Statements = PS  
Handouts = H  
Newspaper (preference New York Times) = N

Course Description

ENGL 004 is designed to help you develop your writing skills and provide writing experiences that will prepare you for ENGL 015. We will work together to meet these specific goals:

- To help you gain confidence and facility as a writer  
- To help you better understand the writing process - from invention through rough drafts, revising, and editing  
- To help you learn the value of writing with a purpose for a specific audience  
- To help you to develop topics, and to support your ideas with specific examples that come from both personal experiences and outside sources  
- To help you better understand the connection between critical reading and writing  
- To help you to recognize the basic conventions of sentence structure and mechanics

We have a great deal to accomplish in six weeks, but by completing the assignments and asking for help your writing will improve. I look forward to supporting you in achieving your goals. I am available to meet with you during office hours and I always answer my emails. Remember to ask questions and be an active participant in class; use the course to determine where you most need to improve your writing, and use all the available resources to make your writing as good as it can be.

Course Requirements

- **Complete all assignments.** You will write four major papers and six journals. For each essay you will hand in a proposal, complete a full-length typed/word processed draft for peer review, and a final draft to be reviewed by me. Your papers should be 3-4 pages double spaced, 12 point font. Save all parts of your papers to turn in at the end of the course as part of your writing portfolio. Your journals should be one-page typed/word processed and double spaced.  
- **Meet deadlines.** All assignments are to be turned in on time. If you are not in class on the day the assignment is due, it is still your responsibility to make arrangements to hand in the paper on the date the paper is due. A paper's grade may be lowered by one letter grade for each day it is late.
- **Attend class and participate in class discussions.** Your active participation in class is essential for your success as a writer and student. An important element of the writing process is your active involvement in class. You will gain knowledge and confidence from the class discussions and the in-class writing assignments and/or exercises. Specifically, you are permitted three unexcused absences. After that, I reserve the right to reduce your grade as I consider appropriate. If you miss a class, it is your responsibility to make-up the work. In-class work cannot be made up. If you are having any difficulty please do not hesitate to contact me immediately.
Complete Journal Assignments. Each Tuesday beginning July 10th a one page double spaced typed or word processed written journal will be due. The prompt for your journal will be based upon what you read in the newspaper that week (please try and read the New York Times). You will need to indicate the name of the newspaper, the date of the article, the title of the article and the author. The journal may be about current events, editorials, opinion columns, sports or the business section. In order to receive credit for the journal assignment you will need to turn in all six journals on the date they are due. Partial credit will not be granted.

Writing Conferences. Please plan to meet with me at least once during the summer session. My office hours are an extension of the classroom; please feel free to use this time to discuss any aspect of your writing. If you are unable to meet with me during my office hours, I will be happy to make an appointment to meet with you.

Grades:
Assignment #1 Narration: 15%
Assignment #2 Comparison and Contrast: 15%
Assignment #3 Definition: 20%
Assignment #4 Argumentation: 20%
Journal Assignments (all six): 15%
Class Participation: 15% (includes in-class writing exercises, attendance, peer reviews, and participation in class discussions and completed writing portfolio)

Guidelines for written work:
- All papers must be typed, double spaced, using a 12 point font, and one inch margins.
- Write your name, the assignment, my name, and the date in the upper right-hand corner of your essay (please, no title pages).
- Number all your pages except the first page.
- Use a file folder to hand in your final drafts, include the following: proposals, and rough drafts with peer reviews.
- Remember to keep a copy of all your final drafts.

Plagiarism
Academic Integrity
In accordance with Faculty Senate Policy 49-20, this course will define academic integrity as “the pursuit of scholarly activity in an open, honest and responsible manner. All students should act with personal integrity, respect other students’ dignity, rights and property, and help create maintain an environment in which all can succeed through the fruits of their efforts.”

Consequently, dishonesty of any kind will not be tolerated in this course. As defined by the College of Liberal Arts: “Dishonesty includes, but is not limited to, cheating, plagiarizing, fabricating information or citations, facilitating acts of academic dishonesty by others, having unauthorized possession of examinations, submitting work of another person or work previously used without informing the instructor, or tampering with the academic work of other students.” In agreement with this policy students who violate any of the stated standards or who have been found to be dishonest will be referred for academic sanctions and will be reported to the University’s Judicial Affairs office for possible further disciplinary sanction.
English 004 Syllabus
Summer Session 11- 2007

Week I
T 07/03 Introductions
W 07/04 Happy 4th of July
Th 07/05 Course Introduction- What is purposeful writing?
F 07/06 Introduce Assignment #1- Narration
H- Clipping File
In class writing assignment- People who have influenced me

Week II
M 07/09 Reading Assignment- MS: Malcolm X Prison Studies pages 151-154
H- Writing a thesis statement
How do you write a Narrative?
T 07/10 Due: Journal #1
What's reading got to do with writing?
Introduce: Rhetorical Triangle
How do you write a draft?
Reading Assignment PS: The True Meaning of “Silly Freshman” pages 127-129
W 07/11 In-class discussion: (MS) Practical Writing Strategies pages 20-28
Reading Assignment- MS: Black Hair pages 190-197
Th 07/12 Rules for writing- Concise language
Questions about Subject-Verb Agreement
F 07/13 Friday the 13th!
Draft Workshop
Bring a draft of your Narrative to class

Week III
M 07/16 Due: Narrative Essay
Introduce Assignment #2: Comparison and Contrast
Writing Tools
T 07/17 Due: Journal #2
Jaywalking- English 004 Style
Phrases that cause problems for writers
W 07/18 Reading Assignment MS: Ali and Jordan pages 383- 385
H- Writing and introduction
Styles Issues- Using Parallelism
Th 07/19 Reading assignment MS: How do you read comparison and contrast? Pages 360-365
Assignment: Bring clippings to class about your favorite Presidential Candidate
F 07/20 Jaywalking results-
Week IV
M 07/23  Draft workshop
Bring a draft of your Comparison and Contrast to class

T 07/24  Due: Journal #3
Paragraph construction

W 07/25  Due: Assignment #2 – Comparison and Contrast
Introduce Assignment #3- Definition Essay
Discuss Rhetorical Strategies

Th 07/26  Reading assignment MS: Personalizing Your College Education pages 602-604
How do you construct effective sentences?
H- Words that are confused

F 07/27  Reading assignment PS: What Does a Feminist Look Like? Pages 78-81 or MS:
Being a Man pages 596-599

Week V
M 07/30  Wordiness

T 07/31  Due: Journal #4
Things You Need to Know – Defining Cultural Literacy
Sexist language

W 08/01  Rules for Writing- passive and active voice
Group project: Defining the greatest football coach of all time-
Paul "Bear" Bryant, "Red" Auerbach, Woody Hayes, Amos Alonzo Stagg, Joe Paterno,
Bill Walsh and Bobby Bowden

Th 08/02  Reading Assignment MS: Bring Back the Draft pages 709-710

F 08/03  Vague Words
Draft Workshop- Definition Essay
Bring a draft of your Definition Essay to class

Week VI
M 08/06  Due: Definition Essay
Introduce Assignment #4- Argumentative Essay

T 08/07  Due: Journal #5
Writing Under Pressure

W 08/09  Reading Assignment MS: Why Not a Football Degree pages 669-671
Developing an argument- the art of persuasion

Th 08/10  Reading Assignment MS: Letter from Birmingham Jail pages 732-745

F 08/10  Group discussion regarding argumentative essay

Final Week of Class
M 08/13  Draft workshop - Argumentative Essay

T 08/14  Review- Due Journal #6 (Final Journal)

W 08/15  Due Assignment #4- Argumentative Essay and your writing portfolio
Celebrate the final day of class!