

1. **Discussion of Consent Agenda Items Provided for Information or Approval of the Committee on Finance and Physical Plant:**

Information Items -

- 1) Naming of Rooms, Portions of Buildings and Plazas
- 2) Status of Major Construction Programs and Borrowing
- 3) Summary of New Funds
- 4) Summary of Major Commitments

Action Items -

- 5) Summary of Revisions to Existing Scholarships, Fellowships, etc.
- 6) Acknowledgments of Endowments and Other Major Commitments

(See Appendix I)

2. **Proposed Naming of the Rider I Building, "James M. Elliott Building," and Renaming of Rider II Building, "Rider Building," University Park**

The Facilities Naming Committee has recommended that the Board of Trustees name the Rider I building at University Park, the "James M. Elliott Building." It is also proposed to simplify the name of Rider II Building and name it "Rider Building."

Will the Committee on Finance and Physical Plant recommend to the Board of Trustees adoption of the following resolution:

RESOLVED, That the Rider I building at University Park is named the "James M. Elliott Building" and that Rider II building is named "Rider Building."

(See Appendix II)

3. **Proposed Modification to Employment of an Architect for the Children's Hospital and Parking Garage Addition, The Milton S. Hershey Medical Center**

At its November 2004 meeting, the Board of Trustees appointed Payette Associates and Array Healthcare Facilities Solutions as architects for the design of the Cancer Institute, Linear Accelerator and Gamma Knife Building, and Parking Garage at The Milton S. Hershey Medical Center.

At its November 2005 meeting, in order to ensure continuity of design, take advantage of shared infrastructure facilities, and accelerate the schedule for the construction of the Children's Hospital, the Board of Trustees approved amending the original contract with Payette Associates and Array Healthcare Facilities Solutions for design of the Cancer Institute, Linear Accelerator and Gamma Knife Building, and Parking Garage to include the Children's Hospital and Parking Deck Addition.

The University has received notification that Array Healthcare Facilities Solutions has requested to withdraw from the project. Payette Associates has satisfied the Office of Physical Plant that they have the capability to complete the design on their own. Therefore, we recommend modifying the previous appointment by appointing Payette Associates as the sole architect for the project.

3. **Proposed Modification to Employment of an Architect for the Children's Hospital and Parking Garage Addition, The Milton S. Hershey Medical Center** (Continued)

The Board of Directors of The Milton S. Hershey Medical Center will meet on January 16, 2008. The following resolution will be discussed and, if approved, will be recommended to the Committee on Finance and Physical Plant:

RESOLVED, That the Board of Directors of The Milton S. Hershey Medical Center recommends to the Board of Trustees of The Pennsylvania State University, via the appropriate standing committee, that Payette Associates of Boston, Massachusetts is the architect of record for the Children's Hospital and Parking Garage Addition at The Milton S. Hershey Medical Center.

Will the Committee on Finance and Physical Plant recommend to the Board of Trustees adoption of the following resolution:

RESOLVED, That Payette Associates of Boston, Massachusetts is the architect of record for the Children's Hospital and Parking Garage Addition at The Milton S. Hershey Medical Center.

4. **Conflict of Interest - Amendment to 2007 Contract and Approval of 2008 Contract with Toftrees Golf Resort & Conference Center**

The Bylaws of the University, Article 6(1), provide that, "No member of the Board of Trustees, any member's spouse or any corporation, partnership, association or other organization in which one or more members of the Board of Trustees, or any member's spouse or minor child has a beneficial ownership of ten (10%) percent or more, shall enter into any contract or transaction valued at \$10,000 or more with the University unless the contract has been awarded through an open and public bidding process or has been fully disclosed to the Board of Trustees and approved by the affirmative votes of a majority of the disinterested members of the Board of Trustees."

Trustee Emeritus William A. Schreyer owns 9.9% interest of State College Friends, L.P. and a 10% interest of State College Friends, LLC. These entities combined comprise a 10% ownership of Toftrees Golf Resort and Conference Center.

At its November 2006 meeting, the Board of Trustees ratified an agreement between the University and Toftrees Golf Resort and Conference Center for the 2007 football season to house the Penn State football team the night prior to each home football game for a cost not-to-exceed \$125,000. Having now completed the 2007 home football season, actual costs were \$131,715.92 or \$6,715.92 higher than the ratified not-to-exceed amount.

The University, through Intercollegiate Athletics, proposes to enter into an agreement for the 2008 football season with Toftrees Golf Resort and Conference Center to house the Penn State football team the night prior to each home game for a cost not-to-exceed \$134,000. The facilities at Toftrees are convenient to Beaver Stadium and provide a secluded and quiet location outside of town. Procurement Services has compared rates at other local hotels to confirm that Toftrees Golf Resort and Conference Center is providing fair and reasonable prices.

4. **Conflict of Interest - Amendment to 2007 Contract and Approval of 2008 Contract with Toftrees Golf Resort & Conference Center** (Continued)

Will the Committee on Finance and Physical Plant recommend to the Board of Trustees adoption of the following resolutions:

RESOLVED, That the resolution adopted by the Board of Trustees approving the agreement between the University and Toftrees Golf Resort and Conference Center to provide hotel accommodations and meals for the Penn State football team for the 2007 football season is amended to reflect the actual cost of \$131,715.92.

FURTHER BE IT RESOLVED, That the agreement whereby the University will contract for the 2008 football season with Toftrees Golf Resort and Conference Center to provide hotel accommodations and meals for the Penn State football team the night before each home game at a cost not to exceed \$134,000 is approved.

5. **Appointment of Non-University Employee to the Penn State Investment Council**

In September 2000, Penn State's Board of Trustees established the Penn State Investment Council to provide direct oversight of the University's endowment and long-term investment program. The Penn State Investment Council, appointed by the Board of Trustees, includes the: Senior Vice President for Finance and Business/Treasurer of the University (Chair); Executive Director, Office of Investment Management; and five to seven non-University members, each serving one-year renewable terms. Currently, there are two vacancies among the independent positions on the Penn State Investment Council. It is recommended that Carmen Gigliotti be appointed to fill one of the vacancies and serve until September 2009 when he will be eligible for reappointment.

Will the Committee on Finance and Physical Plant recommend to the Board of Trustees adoption of the following resolution:

RESOLVED, That the following non-University employee of the Penn State Investment Council is appointed for a term expiring in September 2009:

- Carmen Gigliotti, Managing Director, Private Equities of DuPont Capital Management (Wilmington, DE)

6. **Proposed Authorization to Engage Deloitte & Touche**

The Subcommittee on Audit of the Committee on Finance and Physical Plant will meet in January. The following resolution will be discussed and, if approved, will be recommended to the Committee on Finance and Physical Plant.

RESOLVED, That the Subcommittee on Audit recommends to the Committee on Finance and Physical Plant that the officers of the University be authorized to engage Deloitte & Touche, Certified Public Accountants, for the Audit of the accounts for the University for the year ending June 30, 2008.

6. Proposed Authorization to Engage Deloitte & Touche (Continued)

Will the Committee on Finance and Physical Plant recommend to the Board of Trustees adoption of the following resolution:

RESOLVED, That the Officers of the University are authorized to engage Deloitte & Touche, Certified Public Accountants, for the audit of the accounts of the University for the year ending June 30, 2008.

7. Proposed Appointment of an Architect, Henderson Building, University Park

The Subcommittee on Architect/Engineer Selection will make a report and recommendation on the appointment of an architect for the Henderson Building at University Park.

8. Proposed Land Exchange, UP Airport / Centre County Airport Authority, University Park

The University and the Centre County Airport Authority desire to exchange properties at the University Park Airport, Benner Township, Centre County, mutually benefiting both parties.

The exchange provides the University Park Airport .38 acres to accommodate the FAA-preferred site of the new airport traffic control tower, related infrastructure and vehicle parking, and provides the Centre County Airport Authority .20 acres for expanded parking needs within the terminal area. The airport traffic control tower is necessary to improve operational efficiencies and to insure a level of safety appropriate to the volume of aircraft operations and to the varied aircraft fleet mix University Park Airport currently supports. The exchange of parcels will be completed without monetary payment consideration between the parties. The property has been inspected by University Park Airport representatives and found to be in good condition.

Will the Committee on Finance and Physical Plant recommend to the Board of Trustees adoption of the following resolutions:

RESOLVED, That the Board of Trustees approves the conveyance of .20 acres of University land to the Centre County Airport Authority, in exchange for .38 acres of Centre County Airport Authority land, located at the University Park Airport, Benner Township, Centre County.

BE IT FURTHER RESOLVED, That the Officers of the University are authorized and directed to take such steps as are necessary to make effective this resolution.

9. Proposed Purchase of Trusty Property, Penn State Altoona

The University has the opportunity to acquire property from George W. Trusty, Jr., located at the corner of 30th Street and West Chestnut Avenue, including 2925 & 2927-31 West Chestnut Avenue and 870 30th Street, Altoona, Blair County.

The property, containing three adjoining parcels totaling approximately .26 acres and improvements including a two story former church and addition, two and one-half story residence, garage, paved lot and an extensive inventory of carpentry equipment, has been offered to the University for \$185,000. The acquisition will provide facilities and tools for Penn State Altoona's newly instituted programs in visual arts studies. The property has been inspected by campus representatives and the Office of Physical Plant and found to be in good condition.

9. **Proposed Purchase of Trusty Property, Penn State Altoona** (Continued)

Will the Committee on Finance and Physical Plant recommend to the Board of Trustees adoption of the following resolutions:

RESOLVED, That the Board of Trustees approves the acquisition of the property containing approximately .26 acres located at the corner of 30th Street and West Chestnut Avenue, including 2925 & 2927-31 West Chestnut Avenue and 870 30th Street, Altoona, Blair County, from George W. Trusty, Jr. for \$185,000.

BE IT FURTHER RESOLVED, That the Officers of the University are authorized and directed to take such steps as are necessary to make effective this resolution.

10. **Photo Report on Selected Construction Projects**

A photo report on the progress of selected construction projects will be presented at the meeting.

11. **Pending Legal Matters**

An informational report will be presented on pending legal matters relating to policies normally considered by the Committee on Finance and Physical Plant.